Fletcher Community Fund - Grant Guidelines

Application Deadlines (Spring and Fall): April 1 and October 1

FUNDING GUIDELINES

The Fletcher Community Fund was created to provide cultural, educational, historic and civic enrichment for the community of Fletcher, located in Henderson County North Carolina. Grants will generally be considered for specific projects and not ongoing organizational operating expenses. The community of Fletcher is defined as the area, which lies within the boundaries of the Town of Fletcher, a North Carolina municipal corporation.

The Fletcher Community Fund encourages proposals that:
- demonstrate collaboration
- affect a broad segment of the population
- are relevant to overall community needs and available resources
- have reasonable prospects for future support

The Fletcher Community Fund grants will not be used for:
- grants to individuals
- organizations which have not been determined to be tax-exempt as described in Section 509 (a)(1) and 170B (1)(a) of the Internal Revenue Code
- augmenting of endowments

Requests should be submitted in a narrative form, of no more than two (2) pages, plus the required documentation.

Narratives should include the following information:
(In this order)
- Name and address of legal grant recipient organization
- Contact person and title with telephone, fax and email information
- Description of organization and mission
- Project title and description of project that includes the amount of funding you are requesting
- Description of how grant funds will benefit Fletcher community
- Estimated project cost detailing how grant funds would be used
- Community or organization need(s) to be addressed by the proposed project
- Anticipated outcomes
- Plans for future funding of the project

Please include the following additional documentation:
- A detailed project budget
- Organization’s 501(c)(3) determination letter or equivalent
- Organization’s most recent audited financial statement, if the organization is of a size that an audit is not required, send a copy of an outside bookkeepers review
- Organizations most recent financial statement as presented to your Board of Directors
- Organization’s current list of Board of Directors
- Organization’s annual report or other publication describing your organization and the services you provide.

ACCOUNTABILITY

All grant recipients must report on the expenditure of grant funds and the results of the projects supported within twelve months of the grant date. Any money not spent for the specific purpose of the grant must be returned to the Community Foundation of Henderson County, and may not be diverted to other uses without the express approval of the Foundation.

08/06